

**DIVISION OF SOCIAL SCIENCES DEAN'S OFFICE DEADLINES FOR DEPARTMENTS
CASES WITH A JULY 1, 2022 EFFECTIVE DATE**

Current Title, Step:	September 1	October 11	November 2	December 13	January 7	January 31	March 1	March 15
Assistant Professor Acting Associate Professor Assistant Researcher		All cases except those with spring deadlines			Mid-career & final appraisals with spring deadlines			
Associate Professor Associate Researcher			All cases except endowed chairs					
Professor (Step 8 & below) Researcher (Step 8 & below) Lecturers PSOE/SOE				All cases except endowed chairs				
Unit 18 Titles (except pre-six lecturers*)	Excellence reviews eff. January 3			Excellence reviews eff. July 1				Cont. Lect. merits; other delegated cases
Affiliated Librarians					Promotions, career status reviews	Merits and special reviews		
Professor (Step 8.5 & above) Researcher (Step 8.5 & above)						All cases except endowed chairs		
Academic Coordinators/CPP's, Adjunct Professors, PIR's, Endowed Chair actions							All cases	
All other titles/actions (incl. non-senate research titles not noted above)							Promotions, exceptional requests	Reappointments and merits

Ladder Rank Faculty Appointment Case Deadlines:

September 1	Tenured appointments, effective 1/1/22
October 1	Non-tenured appointments, effective 1/1/22
March 15	Tenured appointments, effective 7/1/22
April 15	Non-tenured appointments, effective 7/1/22

*Pre-six lecturers: appointment and reappointment requests for spring 2022, AY 2022-23, and fall 2022 will be announced by the SHARE Region.

Calendar Notes:

- Reminder: Search reports, waivers, or exemption requests should be submitted to the Deans' Office **three weeks** in advance of the above deadlines when required
- The campus deadline for candidate's submission of materials is **September 15**, though the department may set an earlier deadline.
- For Assistant Professors with spring deadlines, candidates' deadline for submission of materials is **December 1**, unless the department has set an earlier deadline.
- Any non-mandatory cases where the candidate has not signed off on the Review Summary by **February 1, 2022** will be automatically deferred to 2023. **This does not apply to Assistant Professors or mandatory five-year reviews.**
- The cut-off date for case materials, with the exception of promotions and final appraisals, is **June 30, 2021**. For cases of promotion/final appraisal, new materials may be submitted up until the consideration of the case by the departmental or school ad hoc review committee, and updated information may be provided up until the established APO calendar deadline.
- Cases for regularization (i.e., removal of the "Acting" prefix) may be submitted at any time.
- For tenure-level appointments, the intercampus deadline is **April 1** and the AAU deadline is **April 30**. Departments should alert the Deans' Office if Berkeley may need to seek a deadline waiver.

For information on non-senate research titles and deadlines (Specialist, Project Scientist, Postdoctoral Scholar), contact Jessica Rojas at lspd_appt@berkeley.edu
For information on Unit 18 lecturers and deadlines (pre-six and continuing), contact Javier Martinez at lslecturers@berkeley.edu.