

**DIVISION OF MATHEMATICAL & PHYSICAL SCIENCES (MPS)  
DEAN'S OFFICE DEADLINES FOR MPS DEPARTMENTS**

**Cases with July 1, 2019 effective date**

*Candidates' deadline for submission of materials (with the exception of appraisal cases with Spring deadline) is September 15\*, unless the department has set an earlier deadline. For Candidates' with Spring deadline materials must be submitted by January 15\*, unless the department has set an earlier deadline. For candidates who have missed the September 15 deadline the absolute deadline for submission of materials in APBears is February 1, 2019.*

<b>Current title, step</b>	<i>October 15*</i>	<i>November 15*</i>	<i>December 15*</i>	<i>January 15*</i>	<i>February 15*</i>	<i>March 1*</i>
Assistant Professor Acting Professor (Law) Acting Associate Professor Assistant Researcher	All cases except mid-career and final appraisals and those with spring deadlines	Mid-career and Final appraisals			Mid-career and final appraisals with spring deadlines	
Associate Professor Associate Researcher		All cases except endowed chairs				
Professor (Step VIII and below) Researcher (Step VIII and below)			All cases except endowed chairs			
Lecturers	Excellence Reviews 1/1/17				Excellence Reviews 7/1/17	

Professor Step VIII.5 and above Researcher Step VIII.5 and above				All cases except endowed chairs		
All other titles						All delegated and non-delegated cases
Endowed chair actions						All cases

\*When this date falls on a weekend or campus holiday, the campus deadline will be the next working day after the date indicated. Chairs are warmly encouraged to submit cases before the stated deadline. Cases for regularization may be submitted at any time. For tenure-track appointments, the intercampus deadline is April 1 and the AAU deadline is April 30. Deans' offices should alert APO if Berkeley may need to seek a deadline waiver.