CONCURRENT ENROLLMENT

Berkeley students are meant to attend full-time at Berkeley and to take all courses here during the fall and spring terms. Nevertheless, a student may gain permission also to take one or more courses at another institution simultaneously.

If all of the following conditions are true, approval is automatic once you have submitted this form. Check all that apply.

- You are enrolled full time at Berkeley, at a minimum of 13 units (unless an adviser has approved a short study list).
- You are in good academic standing: not on probation, registration not blocked, no grades of D, F, or NP in the prior semester.
- You are not in your first semester at Berkeley.
- You have reviewed the L&S webpage on Transfer Credit (https://ls.berkeley.edu/advising/planning/transfer-credit).

If any of these are not true, concurrent enrollment might still be permitted, but you must contact L&S Undergraduate Advising to make an appointment to discuss your situation before registering for another institution.

I understand the above condition and information and agree to all of it.

____________________________________________________________________________________   ___________________
Student’s Signature                                                  Date

Please explain why you are requesting to take this course at another institution while enrolled at Berkeley:

- Schedule conflict
- Course full
- Course cancelled
- Course not offered this semester
- Course required for major
- Other ____________________

____________________________________________________________________________________   ______________________________________
Student Name                                                  Student ID Number

Name of other institution                                     Term attending this institution

Department, Course Number and Title                            Units intended the other institution

Before submitting this form, please note:
- Attendance at another institution might affect your financial aid; please consult the Financial Aid Office.
- Courses transferable for L&S College credit might not fulfill major requirements. Please consult the department of your intended major.

After participating in concurrent enrollment, students must request a copy of the community college transcript to be sent to: Add Credit: UCB SID# (insert your SID), 16 Sproul Hall, MC 0608 , Berkeley, CA 94720-0608

RETURN TO 206 EVANS HALL

_____________________________________ For College Use Only

Dean’s Signature                                                  Date