

# CONCURRENT ENROLLMENT

Berkeley students are meant to attend full-time at Berkeley and to take all courses here during the fall and spring terms. Nevertheless, a student may gain permission also to take one or more courses at another institution simultaneously.

**If all of the following conditions are true, approval is automatic once you have submitted this form. Check all that apply.**

- You are enrolled full time at Berkeley, at a minimum of 13 units (unless an adviser has approved a short study list).
- You are in good academic standing: not on probation, registration not blocked, no grades of D, F, or NP in the prior semester.
- You are not in your first semester at Berkeley.
- You have reviewed the L&S webpage on Transfer Credit (<https://ls.berkeley.edu/advising/planning/transfer-credit>).

If any of these are not true, concurrent enrollment might still be permitted, but you must contact L&S Undergraduate Advising to make an appointment to discuss your situation before registering for another institution.

**I understand the above condition and information and agree to all of it.**

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

**Please explain why you are requesting to take this course at another institution while enrolled at Berkeley:**

- |  |   |
|--|---|
| <input type="checkbox"/> Schedule conflict         | <input type="checkbox"/> Course full                      |
| <input type="checkbox"/> Course cancelled          | <input type="checkbox"/> Course not offered this semester |
| <input type="checkbox"/> Course required for major | <input type="checkbox"/> Other _____                      |

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Student ID Number

\_\_\_\_\_  
Name of other institution

\_\_\_\_\_  
Term attending this institution

\_\_\_\_\_  
Department, Course Number and Title

\_\_\_\_\_  
Units intended the other institution

**Before submitting this form, please note:**

- Attendance at another institution might affect your financial aid; please consult the Financial Aid Office.
- Courses transferable for L&S College credit might not fulfill major requirements. Please consult the department of your intended major.

**After participating in concurrent enrollment,** students must request a copy of the community college transcript to be sent to: Add Credit: UCB SID# (insert your SID), 16 Sproul Hall, MC 0608 , Berkeley, CA 94720-0608

**RETURN TO 206 EVANS HALL**

\_\_\_\_\_  
**For College Use Only**

\_\_\_\_\_  
Dean's Signature

\_\_\_\_\_  
Date