CONCURRENT ENROLLMENT

Berkeley students are meant to attend full-time at Berkeley and to take all courses here during the fall and spring terms. Nevertheless, a student may gain permission also to take one or more courses at another institution simultaneously.

If all of the following conditions are true, approval is automatic once you have submitted this form. Check all that apply.

- You are enrolled full time at Berkeley, at a minimum of 13 units (unless an adviser has approved a short study list).
- You are in good academic standing: not on probation, registration not blocked, no grades of D, F, or NP in the prior semester.
- You are not in your first semester at Berkeley.
- You have reviewed the L&S webpage on Transfer Credit (https://ls.berkeley.edu/advising/planning/transfer-credit).

If any of these are not true, concurrent enrollment might still be permitted, but you must contact L&S Undergraduate Advising to make an appointment to discuss your situation before registering for another institution.

I understand the above condition and information and agree to all of it.

____________________________________________________________________________________   ___________________
Student’s Signature                      Date

Please explain why you are requesting to take this course at another institution while enrolled at Berkeley:

- Schedule conflict
- Course cancelled
- Course required for major
- Course full
- Course not offered this semester
- Other ______________________

Student Name ___________________________ Student ID Number ___________________________
Name of other institution ___________________ Term attending this institution ___________________
Department, Course Number and Title ___________________________ Units intended the other institution ___________________________

Before submitting this form, please note:
- Attendance at another institution might affect your financial aid; please consult the Financial Aid Office.
- Courses transferable for L&S College credit might not fulfill major requirements. Please consult the department of your intended major.

After participating in concurrent enrollment, students must request a copy of the community college transcript to be sent to: Add Credit: UCB SID# (insert your SID), 16 Sproul Hall, MC 0608, Berkeley, CA 94720-0608

RETURN TO 206 EVANS HALL

For College Use Only ___________________________ ___________________________
Dean’s Signature                      Date