CHANGE OF COLLEGE

Please read this packet carefully. Incomplete or late petitions will be denied.

WHEN CAN YOU APPLY?
- Fall semester: the first day of instruction through November 1
- Spring semester: the first day of instruction through June 1

The College expects you to submit your application as soon as you have decided to pursue a change of college into L&S and have completed all of the requirements below. You may petition for change of college into L&S a maximum of two times.

REQUIREMENTS FOR APPLYING
Your petition will be considered only if (not counting college credit you earned while still in high school) you:
- Have completed at least one semester of coursework at UC Berkeley
- Have completed fewer than 90 units at the end of your last term before admission to the College
- Are able to complete your degree within the College's unit limit
- Have completed Entry Level Writing and the first half of the Reading and Composition requirement (by the end of your freshman year)
- Have also completed the second half of the Reading and Composition requirement (by the end of your sophomore year)
- Are eligible to declare a major (if you have completed 60 units or more)
- Have a GPA meeting the criteria on the Change of College Application Requirements (review form)

YOUR APPLICATION PACKET must include:
- The Change of College petition.
- A personal statement outlining your academic plans and your reasons for requesting admission into the College of Letters & Science.

STUDENTS WHO HAVE COMPLETED 60 or MORE UNITS must also SUBMIT:
- A Declaration of Major petition, or Conditions to Declare a Major signed by a major adviser
- A semester-by-semester program plan indicating how and when you will graduate, signed by an adviser in the major you wish to declare.

ADVISING
The College provides Change of College workshops to help students prepare. The workshop schedule is on LS-advice.berkeley.edu and at 206 Evans Hall. Individual advising sessions are available only for current L&S students and for students from other Colleges who have attended the L&S Change of College workshop. Students who will be applying for Readmission and Change of College are strongly encouraged to attend.

NOTIFICATION
Petitions will be reviewed during pre-scheduled appointments with a College Adviser at 206 Evans Hall. If any questions arise, you are expected to reply to any email promptly.
Change of College, Major or Curriculum

For Term: □ Fall  □ Spring  Year: _______

Note: To declare or change a major in the College of Letters and Science, obtain a "Petition to Declare a Major" from the College, 206 Evans Hall.

______________________________  ________________________________
Student Name (please print)    Birthdate

______________________________  ________________________________
Email Address                   Local Phone Number

______________________________  ________________________________
Local Address                   Permanent Address

______________________________  ________________________________
First enrolled at Berkeley      Last enrolled at Berkeley

Registration Status: □ New  □ Continuing  □ Readmit

☐ I request a change of college/school  (See "A" on reverse)

From: Present College/School
To: New College/School

From: Present Major/Curriculum
To: New Major/Curriculum

☐ I request a change of major or curriculum  (See "B" on reverse)

Only for use by students in the Colleges of Chemistry, Engineering, Environmental Design, and Natural Resources.

From: Present Major/Curriculum
To: New Major/Curriculum

Reason for request: ____________________________________________________________

______________________________  ________________________________  ________________________________
REQUIRED SIGNATURES
Student                           Date                           New Major Adviser for the College of Natural Resources Date

For College Use Only

This petition is approved for: □ Fall  □ Spring  Year: _______

______________________________  ________________________________  ________________________________
Change of Major/Curriculum to Major Code  Change of college/school to College Code

Signature of Dean or Dean's Representative Date

For Registrar Use Only

______________________________  ________________________________  ________________________________
Approved by (L&S use only)    Date                           Date

□□□□ / □□□□ / 2 0
L&S CHANGE OF COLLEGE APPLICATION REQUIREMENTS
Deduct units in progress and AP and High School Enrichment Units when determining class level

<table>
<thead>
<tr>
<th></th>
<th>Freshmen Up to 29 units</th>
<th>Sophomores 30-59 units</th>
<th>Juniors 60-89 units</th>
<th>Seniors 90 and over</th>
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<tbody>
<tr>
<td><strong>GPA</strong></td>
<td>2.2</td>
<td>2.5</td>
<td>2.5</td>
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<tr>
<td>1 semester at Cal completed</td>
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<tr>
<td>Change of College Petition</td>
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<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Personal Statement</td>
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<tr>
<td>Entry Level Writing</td>
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<td>X</td>
<td>X</td>
<td>X</td>
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<tr>
<td>Reading &amp; Composition</td>
<td>1st half done or in progress</td>
<td>2nd half done or in progress</td>
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<tr>
<td>Signed Major Declaration Petition</td>
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<td></td>
<td>X</td>
<td>X</td>
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<td>Signed Program Plan</td>
<td></td>
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</tr>
</tbody>
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**APPLICATION PERIODS FOR CHANGE OF COLLEGE ONLY**

Fall semester: 1st day of class through Nov. 1
Spring semester: 1st day of class through June 1

**APPLICATION PERIODS FOR CHANGE OF COLLEGE AND READMISSION**

Fall semester: 1st day of Spring classes through June 1
Spring semester: 1st day of Fall classes through Nov. 1

You may apply for a change of college into L&S a maximum of two times. Do not waste an attempt if you are significantly ineligible. Be sure your application is complete and all documents are signed. You may wish to supplement an ineligible application with a Major Declaration or Conditions to Declare a Major with a program plan (if not eligible to declare), progress reports from current instructors, and transfer transcripts (unofficial transcripts can be submitted).

For L&S Appointments and General Information, call (510) 642-1483
Review the College of Letters & Science degree requirements at LS-advice.berkeley.edu