

FINAL

AAC Meeting Minutes

Date: Thursday, Sept. 9, 2010, 120 Durant Hall

10:00 am – 11:30 am

IN ATTENDANCE

Veronica Padilla (Chair), Vernessa Parker, Gary Spears, Judith Coyote, Chuck Stoup, Nilima Bhatia, Helen Workman, Mai Newberg, Paula Floro

Guests – None

DIVISIONAL REPORTS

Arts & Humanities (GS)	<ul style="list-style-type: none">There were no meetings conducted over the summer. Announced the dean has been invited to the next divisional managers meeting.
Biological Sciences (SO)	<ul style="list-style-type: none">No report
Math & Physical Sciences (JC)	<ul style="list-style-type: none">Managers did not meet over the summer. Managers worked on defining job/shared duties on the divisional job clustering project which the Bain and OE groups have access to and are using this information to help advise dean with divisional OE goals.
Social Sciences (SS)	<ul style="list-style-type: none">Managers have scheduled a meeting with Diane Leite of RES to discuss services.Managers met with Dean to discuss “span of control for supervisors” and shared that Vicki Lucas is working with the Deans Office in preparation for a Phase I meeting on Oct. 14th.

MISCELLANEOUS ANNOUNCEMENTS

ABOG (JC)	<ul style="list-style-type: none">ABOG invited John Ellis to their meeting to discuss issues with BFS. A follow-up meeting will be scheduled in the future. ABOG also hopes to schedule a general meeting with the Bain consultants.
CHUCK STOUP	<ul style="list-style-type: none">Shared an update on OE activities: The Social Science and Bio Science deans met with Operational Excellence leadership. All deans have been asked to provide a report to the OE team by the end of November regarding Phase I “Spans and Layers” cuts. The report should include a plan for implementation.The state budget is still not available. In light of this fact, if any cuts were needed, the Chancellor’s Office would only institute a late-year budget cut; the Chancellor has some temporary funds to bridge this period where there is no budget available.
NILIMA BHATIA	<ul style="list-style-type: none">There is an audit for Performance Reviews in process. Approximately 70% of the randomly selected departments are current with their Performance Review. Auditors may still contact random department managers to information. The report will go to Jeanine Raymond.The Office of Federal Contract Compliance is also conducting an audit, which does not need to go through campus HR. They are auditing data forms for searches.